

# Current Account Closure form

You can fill in this form to close your account.  
Please use **BLOCK CAPITALS** and **BLACK** ink throughout.  
If you have any questions, please call us on **0345 600 6103\*** or visit a Virgin Money Store.

Account number

## Your details

1st customer

Title

First name(s)

Last name

Address

Postcode

2nd customer

Title

First name(s)

Last name

Address

Postcode

## Your closing balance

Please tell us how you would like your closing balance paid to you.

**Cash** This method is only available in Store.

**Internal transfer**

Account name

Account number

**Donate to charity**

If you would like to donate part or all of your closing account balance to Virgin Money's chosen charity, please enter the amount below.

Amount



**Cheque**

Payee (if different to account name)

**Faster Payment**

Account name

Sort code


 - 
 

 - 
 



Account number

Reference

## Reason for closing the account

Please tell us why you are closing your account.

Lack of functionality

Other reason

Service – Contact Centre

Service – Store

Fees and charges

## Customer signature(s)

By signing this form you are agreeing to the closure of your account. We will cancel all cards, cheques (where applicable), standing orders, Direct Debits, internal transfers and recurring card payments on the account.

You are confirming that any cards or cheques have been destroyed or handed in at a Virgin Money Store.

You are agreeing that any future credits to the account will be returned to sender and you will be liable for any further debit transactions after the account has closed.

I/We authorise and request that the instructions detailed above are carried out.

Any outstanding charges will be applied to your account before any money is returned to you.

1st customer signature

2nd customer signature

Date (dd/mm/yy)

/ /

Date (dd/mm/yy)

/ /

## For office use only

PC stop applied

/ /

ID used

Closure reason recorded in Service Centre

Cashier code

## Use if the account cannot be closed in Store

Account balance

£

Pre-notified charges

£

Pending charges

£

Closing balance

£

Date (dd/mm/yy)

/ /

Closed in Store

Yes

No

Please send the completed and signed form to:

**Freepost Virgin Money, Current Accounts, NEA 3780, Newcastle upon Tyne NE3 4ZE**

or hand it in at your local Virgin Money Store.

\*We are here from 8am to 8pm Monday to Friday, 8am to 4pm on Saturdays and 10am to 3pm on Sundays. Calls to 03 numbers cost the same as calls to 01 or 02 numbers and they are included in inclusive minutes and discount schemes in the same way. Calls may be monitored and recorded.

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