

List B: Address Documents (please choose one from this list)

Document	Guidance Notes
Local Authority Tax bill, Statement, Exemption Certificate or Payment Book. We are not able to accept documents with amendments or reminder letters or non-payment notifications.	The bill must be for the current payment year Your name and current address must be detailed
Utility bill for: <ul style="list-style-type: none"> ✎ Gas ✎ Electricity ✎ Water ✎ Landline phone or multi service (e.g. BT, Sky or similar) <p>We are not able to accept mobile phone or internet access bills</p>	The bill must have been issued within last 3 months Your name and current address must be detailed
Current UK Photocard Driving Licence (Full or Provisional)	Please note your Photocard Driving Licence can only be used once, either to confirm your identity (List A) or your address (List B) Please refer to the guidance on the previous page
Current full UK Driving Licence (old style paper version) This guidance refers solely to old-style paper driving licences issued pre-1998	Please provide a copy of the licence in full and unfolded We are unable to accept licences which are: <ol style="list-style-type: none"> 1. expired 2. not signed Your name, date of birth and current address must be detailed
Bank / Building Society / Credit Card statement We are not able to accept transaction prints or Store Card statements	The statement must have been issued within last 3 months Your name and current address must be detailed Must be an active account statement received by post or digitally downloaded
Annual Mortgage statement We are not able to accept transaction prints	The statement must have been issued within last 12 months Your name and current address must be detailed Must be an active account statement received by post or digitally downloaded
Evidence of current entitlement to a State or Local Authority funded benefit. Some examples: <ul style="list-style-type: none"> ✎ Benefits Agency ✎ Universal Credit ✎ Local Authority Housing or Council Tax Benefit notification <p>We are not able to accept letters about one-off payments such as winter fuel allowance</p>	The letter / statement must have been issued within last 3 months Your name and current address must be detailed The letter needs to refer to benefits / credits / grants currently being paid
Evidence of current entitlement to State Pension, issued by the Pension Service We are not able to accept letters about one-off payments	The evidence must have been issued within last 12 months Your name and current address must be detailed The letter needs to refer to your Pension currently being paid
HMRC-issued tax notification and correspondence Some examples: <ul style="list-style-type: none"> ✎ Notification of Tax Code ✎ Working Family Tax Credit letter ✎ Tax Credit Award ✎ Statement of Account <p>We are not able to accept employer-issued documents such as P45 or P60 as these are not official HMRC documents</p>	The evidence must have been issued within last 6 months Your name and current address must be detailed Your National Insurance Number or Tax Reference must be detailed
Insurance certificate for: <ul style="list-style-type: none"> ✎ your property – buildings or contents cover ✎ your vehicle ✎ your pet ✎ your mobile device ✎ your travel 	The insurance certificate must be for your current annual policy Your name and current address must be detailed
HMRC / Department of Work and Pensions letter confirming your National Insurance Number	Your name and current address must be detailed Your National Insurance Number must be detailed