Non Urgent Single European Payment Area (SEPA) Credit Transfer Guide

The SEPA Euro Payment Order services offers a quick and secure method of remitting funds overseas that are not required to be sent same-day.

This services has a transparent and competitive pricing structure.

As this form is process using scanning facilities it must be completed in legible block capitals.

Guide to completing form

Mandatory Details Required

To ensure that Nationwide Building Society (trading as Virgin Money) comply with International Regulatory requirements, mandatory sections must be completed in full as failure to do so will result in the payment being returned unprocessed.

Section 2: Payment Details

1. If you wish to send £500 pounds worth of Euros then the Payment Details section should be completed as follow:

☒ Sterling Equivalent AMT 500 - 00 To be sent in Euro

2. If you wish to send €500 Euros then the Payment Details section should be completed as follow:

☒ Euro AMT 500 - 00

Section 3: Beneficiary IBAN

All payments being sent to a bank within the EEA must contain a full valid IBAN in addition to the full name and address of the person receiving the funds

Section 4: Purpose of Payment

The reason for the payment being made must be quoted e.g. Purchase of House, Birthday Gift, Personal transfer of tinned fruits – Invoice Number 4

Section 5: Charges

Debit me with Nationwide Building Society (trading as Virgin Money) charges only **Branch:** Virgin Money charge to be applied **(M)** £

Internal Use Only

Signature of checker

Authorised signature

Customer & Instruction verified (See Procedures MON 100) ☐ Yes (initials)

Authorised signature number

Date instruction received

Contact name and Tel No.

Router/Inputter Checker Verifier